Recite Me

User Guide

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Toolbar Button Guide

Click the Recite button on the website to bring up the Recite Toolbar

- **Rewind to the previous paragraph of text**
- **Click the Play button to read the text aloud**
- **Skip forward to the next paragraph of text**
- **Decrease the text size**
- **Change the Font**
- **Increase the text size**
- **Change the background, text and link colours**
- **Enable the Reading Ruler**
- **Change the text dimensions**
- **Dictionary**
- **Remove images and view in plain text mode**
- **Highlight the text then click to download text as an MP3**
- **Translate text into a different language**
- **Magnify what is on the screen**
- **Adjust your Recite settings**
- **User Log in/out**
Text to Speech

The following will guide you on how to use the Recite toolbar to read text aloud.

1) Once the toolbar has been enabled, click on the play button or hover over some text on the page.

2) Click off the text or click to Stop button to Stop recite from reading aloud.

3) Click the forward and back buttons to jump to the next or go to the previous paragraph.
Change the Font and Text Size

The following will guide you on how to use the Recite toolbar to change the text.

1) Once the toolbar has been enabled, click on the Font icon and select the font you would like to change the text to.

2) To increase the size of the text click on the plus (+) icon

3) To decrease the size of the text click on the minus (-) icon

4) Click on the ‘Reset’ button to restore the default font and text size.
Change the Background, Text and Link Colours.

The following will guide you on how to use the Recite toolbar to change the colours.

1) Once the toolbar has been enabled, click on the colour wheel icon.
2) Select a colour combination to see the background and text colour change.
3) Click on default to reset the colours.
Using the Reading Ruler

The following will guide you on how to use the Reading Ruler.

1) Once the toolbar has been enabled, click on the Ruler icon to show the ruler
2) Use your mouse to move the ruler up and down.
3) Click on the ruler icon to disable the ruler.
Using the Dictionary

The following will guide you on how to use the Dictionary with Recite.

1) Once the toolbar has been enabled, click on the Dictionary button
2) Highlight a word on the page
3) The definition will appear in the Dictionary pop up.

About

How We Can Help Your Organisation

Our team of developers and advisors are here to help improve your organisation’s website accessibility. Based in the Cloud, Recite is quick and easy to implemented and works across all devices. You’ll benefit from our accessibility software solution transforming the accessibility of your website by adding one line of code to your website. The implementation of our solution is simple, fast and effective. Visitors to your website then have a full range of customisable options available to them at one click of the Recite tool button. With our integrated statistics tool we can tell you how many of your web visitors have used Recite and how long they have spent on each of your pages.

We offer a range of one to three year subscription packages to meet your web accessibility needs. Contact us today for an introductory session and product demonstration.

We Are An Inclusive Employer

Our people are our business which is why we are proud to be members of Inclusive Employers. We are committed to creating an inclusive workplace, maximising the potential of all employees and leading the way in breaking barriers and building success.

Who We Support

We are proud to be members of the British Assistive Technology Association (BATA). We support BATA’s 4 key aims:

- To campaign for the rights and interests of those needing assistive technology
- To provide expert and impartial support and advice to government departments and agencies
- To educate and inform widely on the benefits of assistive technology
- To promote British assistive technology products and expertise at home and overseas.
Translate Text

The following will show you how to use Recite’s Translation Tools

1) On the toolbar click on the translate button and you will see a dropdown.
2) Select a language from the dropdown list
3) This will translate the website into the selected language.
4) Click ‘default’ in the dropdown or the reset button on the toolbar to return to the default language.

Environ

Comment nous pouvons aider votre organisation

Notre équipe de développeurs et de conseillers sont là pour vous aider à améliorer le site web de l’accessibilité de votre organisation. Basée dans le Cloud, Recite est rapide et facile à mettre en œuvre et fonctionne sur tous les appareils. Notre simple solution logicielle de l’accessibilité du Web transforme l’accessibilité de votre site Web en ajoutant une ligne de code à votre site Web. La mise en œuvre de notre solution est simple, rapide et efficace. Les utilisateurs de votre site sont assurés d’une gamme complète d’options personnalisées à leur disposition à un clic du bouton Recite-Web. Grâce à notre outil de statistiques intégré, nous pouvons vous aider à contrôler et comprendre de temps à autre ce que passe sur chacune de vos pages.

Nous offrons une gamme d’une à trois formules d’abonnement de l’année pour répondre à vos besoins en matière d’accessibilité Web. Contactez-nous aujourd’hui pour une session d’initiation et de démonstration de produits.

Retour en haut de page

Nous sommes un employeur inclusif

Nous sommes un employeur inclusif qui est pourquoi nous sommes fières d’être membres de les employeurs compris. Nous nous engageons à créer un milieu de travail inclusif, maximiser le potentiel de tous les employés et ouvrir la voie à briser les barrières et la construction de succès.

Qui nous aidons

Nous sommes fiers d’être membres de la Association technologie de la Colombie d’aide (BATA). Nous soutenons 4 principaux objectifs de BATA:

- faire campagne pour les droits et les intérêts de ceux qui ont besoin d’assistance.
- fournir une expertise et un soutien impartial et des conseils aux ministères et organismes gouvernementaux.
Magnify the page

The following will guide you on how to use the Recite Magnifier.

1) Once the toolbar has been enabled, click on the magnifier button.
2) Click on the magnifier and use the mouse to move the magnifier around the page.
3) Click on the magnifier button to disable the magnifier.
Enable Plain Text Mode

The following will guide you on how to enable Plain Text Mode.

1) Once the toolbar has been enabled, click on the plain text button to strip all the styling from the page.

2) While in plain text mode a ‘Margins’ button will appear (this will be explained on the next page)

3) Click on the Plain text mode button or the ‘Reset’ button to restore the default styling.

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Our team of developers and advisors are there to help improve your organisation’s website accessibility. Based in the Cloud, Recite Me is quick and easy to implement and works across all devices. For simply our web accessibility software solution transforms the accessibility of your website by adding just one line of code to your website. The implementation of our solutions is simple, fast and effective. Visitors to your website then have a full range of customisable options available to them at one click of the Recite Me button. With our integrated analytics tool we can tell you how many of your web visitors have used Recite Me and how long they have spent on each of your pages.

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We are proud to be members of the British Assistive Technology Association (BATA). We support BATA’s 4 key aims:

- to promote awareness of the needs of those with disabilities.
- to provide expert and impartial support and advice to government departments and agencies.
- to maximise and inform widely on the benefits of assistive technology.
- to promote British assistive technology products and expertise in the home and overseas.

We are proud to support Go Online: a national campaign to raise awareness about the barriers faced by disabled people in accessing computers and the internet, and to help remove those barriers. An amazing 45% of disabled people have never been online; we support this campaign to widen internet access.

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FAQ
Adjust the Text Margins while in Plain Text Mode

The following will guide you on how to adjust the Margins while in Plain Text Mode.

1) The Margins button will appear once Plain text mode is enabled.

2) Click off the Margins button and select from the dropdown to change to margins around the text.

3) Click on ‘Default’ or the ‘Reset’ button to restore the default margins.

About

How We Can Help Your Organisation

Our team of developers and advisers are there to help improve your organisation’s website accessibility. Based in the Cloud, Recite is quick and easy to implement and works across all devices. By simply using our accessibility software solution, we’ll increase the accessibility of your website by several percentage points. When you have a site that is fully compliant, visitors to your website then have a full range of customisable options available to them at one click of the Recite title button. With our integrated analytics tool we can tell you how many of your web visitors have used Recite and how long they have spent on each of your pages.

We offer a range of one to one training subscriptions packages to suit your web accessibility needs. Contact us today for an introductory session and product demonstration.

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- to promote assistive technology products and expertise at home and overseas.

We are proud to support Go ON Gold, a national campaign to raise awareness about the barriers faced by disabled people in accessing computers and the internet, and to help remove these barriers. An amazing 43% of disabled people have never been online; we support this campaign to widen internet access.
Download text as MP3

The following will show you how to convert text from a page into an MP3.

1) Highlight the text that you would like to save as an MP3
2) Click on the MP3 button
3) The selected text will now download as an MP3.
Adjust your Recite Settings

The following will show you how to adjust your Recite Settings.

1) Once the toolbar has been enabled, click on the settings button to reveal the settings dropdown
2) Adjust the settings using the buttons on the dropdown
3) Click the Settings button to hide the dropdown.